



WE KNOW YOU MUST BE THINKING...

How do I inform the school in case my child is unable to attend school?

We encourage that you send your child to school daily as every day is a new learning experience at ELV. However, in case your child is absent from school for any reason, a note or a telephone call to the school office is required explaining the reason for the absence.

If this is not received, your child's absence will be considered as an unauthorized leave from school.

If your child takes an extended medical leave for more than 3 days, we request a medical certificate upon their return, specifying that your child is fit to return to school.

What if my child is late to school due to unforeseen circumstances?

We don't encourage late arrivals.

Children are requested to not be late beyond 30 minutes. However, in the off chance that your child is late to school, he/she will be expected to enter the school via the main school reception. The front desk will record a late mark and your child will then be directed to class.

What if my child falls ill during school hours?

If at any point in time, your child falls ill at school, we'll do our best to contact parents/caregivers immediately via a phone call & our in-house nurse will attend to your child and offer the best possible care. Kindly make sure school has your updated mobile number(s) so we are able to contact you immediately.

Does the school administer medication?

In case there is a need to administer non-prescribed medication, the school will only do so after adequate parental instructions. The medication should be clearly labeled highlighting the name of the child and proper dosage instructions. Submission of a photocopy of the prescription is requested mentioning all details of the medication.

How do you manage difficult behaviour at ELV?

We encourage children to be kind and considerate to one another. We praise good behavior all the time and handle any unacceptable behavior using age-appropriate strategies, such as distraction and dialogue. We aim to teach children to behave in acceptable ways and educate them to understand the needs and rights of others. We aim to develop children's ability to manage their own behavior positively.

Do I need to send a snack or lunch to school?

We offer the children a selection of seasonal fruits alongside a beverage in the morning as snack. We also provide them with a nutritious lunch. ELV operates a healthy eating policy and ensures that the lunches contain healthy options for the children. Our teachers sit with children at lunchtime to encourage balanced choices and good table manners. We discourage sweets and fizzy drinks. The food served at ELV is purely vegetarian and nut free. Freshwater is available at all times, however, children are advised to carry their own bottles.

If your child has any food allergies, kindly communicate this in your child's health form.

What are the essential items my child needs to carry to school?

Please provide the items listed below for your child on a daily basis:

- A labeled bag with 1 set of spare clothing (socks, t-shirt, knickers, trousers).
- If required, a pack of labeled diapers and wipes. (We have our stock of diapers if needed.)
- Any medication that your child requires e.g - asthma pump.

It is important that your child's clothing and other belongings are clearly labeled with their name. Please do not send your child in their 'best' clothes as their experimentation with the environment may result in them getting messy.



Do the children go out on trips?

All school trips will be linked to the children's interests and support their development. You will be required to give permission for your child to go on local trips.

Can I celebrate my child's birthday at school?

We welcome you to celebrate your child's birthday in their class. However, we request you to keep the celebrations simple. Please notify your child's class teacher a week in advance and ensure that the treat has no nuts. No return gifts or elaborate treats should be sent to school.

How do you ensure security of my child?

All measures are taken to ensure the safety of children at all times. The school has installed cameras to keep track of all areas of learning while they are in school. These cameras are for school administration and will not be shared with parents.

How do you ensure 'confidentiality' of my child?

All medical records and personal information of your family is kept confidential. We don't share your contact details with other families. From time to time, the school will take photographs of your child. We believe in capturing and celebrating the special moments of your child during their time at ELV. Your child's photographs, written work, and voice may be recorded and used by the school for brochures and other materials. Do let us know if you do not want us using your child's photographs in our publications.

How do I get in touch with my child's class teacher?

You must understand that our teachers are extremely busy during the school hours. We would request you to set up a meeting with your child's class teacher via email. Do remember to copy - Ms. Priya Saxena, Principal of ELV, in your email (priya.saxena@earlylearningvillage.com).

Can I contribute to my child's class or school in any way?

We encourage parental involvement in the classroom. Parents or relatives who have special talents acquired through work or hobbies are welcome to come in and take a group session. Please let the teachers know and we can help you to plan the same.



What if I or my caregiver is running late to pick up my child?

We encourage all parents to ensure that they pick up their child on time. However, in case you are running late, we request you to inform the school reception at the earliest. We will keep your child occupied in play and your child can be collected from the school reception upon your arrival.

Where do I drop off & pick up my child from?

Children will be dropped and collected from the children's entry gate only.

What if I am unable to pick up my child?

We will never hand over your child to an unknown individual. In case someone new is collecting your child, it is your duty to inform the school. We would require their name, age, and phone number. They will also be required to present a valid ID card at the school reception.

How much time does my child get to play outdoors?

Outdoor learning is an integral part of our curriculum and your child will get ample of opportunities throughout the day to go out, explore and play. Our active play areas such as the tree house, mud kitchen, sensory path, musical garden and the sand and water area, are enticing spaces for your child to engage, explore and play in.

Do I need to send my child in school uniform everyday?

We prefer children coming to school in the ELV uniform. As part of your welcome kit, you will receive both a summer and winter uniform for your child. If you need to purchase further, they are available at the school reception.

